

# School Organization Chart

**School Management Committee**

**Assistant Principals  
& Senior Mistresses**

**Principal**

**School Development Committee & Steering  
Committee on Implementation of Major Concerns**

**1. Curriculum Development**

- 1.1 Key Learning Areas
- English Language
  - Chinese Language
  - Mathematics
  - Liberal Studies
  - Personal, Social & Humanities
  - Science
  - Technology
  - Arts
  - Physical Education
- 1.2 Academic Development Team

**2. Whole-person Development**

- 1.3 NSS
- Curriculum Review & Planning
  - ①Core Subjects
  - ②Elective Subjects
  - ③OLE
  - ④New Subjects & Applied Learning
  - Resources Planning

- 2.1 Careers Education and Guidance
- 2.2 Community Services
- 2.3 Counselling
- 2.4 Discipline
- 2.5 Environmental Education
- 2.6 Extra-curricular Activities
- 2.7 Health Promotion
- 2.8 Life-wide learning
- 2.9 Moral, Civic, National Education
- 2.10 Reading to learn
- 2.11 Study Tours & Exchange Programmes
- 2.12 SEN

**3. Student Affairs**

- 3.1 Assemblies
- 3.2 Scholarships & Awards
- 3.3 Student Union
- 3.4 Support / Facilities for Students

**4. School Administration**

- 4.1 Admissions
- 4.2 Crisis Management
- 4.3 Examinations
- 4.4 Finance
- 4.5 I.T. Development
- 4.6 Policy & Procedure Manuals
- 4.7 School Functions
- 4.8 School Publications
- 4.9 Sch Safety / Security
- 4.10 Secretaries
- 4.11 SSE & ESR
- 4.12 Student Attendance
- 4.13 Substitution Lessons
- 4.14 Teaching Practice
- 4.15 Timetabling

**5. Staff Development**

- 5.1 Staff Professional Development
- 5.2 Staff Mentorship
- 5.3 New Staff Induction

**6. Liaison**

- 6.1 BOGA
- 6.2 BOGF
- 6.3 PTA
- 6.4 Staff Welfare